



Shipping Label and Instruction Sheet

Environmental and Fundraising Solutions

- Please only use Shipping Label & Book a Courier Pick up when shipping:
 - 10 phones plus - In Melbourne Metropolitan area
 - 16 phones plus - Victoria & all other states
- Please tape this label to your package. To be used only if arp label is not already pre-attached

ARP Shipping Label



AUSSIE RECYCLING PROGRAM

**339 North Road
Caulfield South
Melbourne VIC 3162
Australia**


 SL000010

Environmental and Fundraising Solutions

ARP Return Address Label

From: _____ **Date:** _____

Shipper's name: _____

Company/Organisation: _____

Address: _____

City: _____ State: _____ Postcode: _____

Country: _____

Total number of boxes _____

Total weight & dimensions of box _____

Carton number: _____ of: _____ (FOR JIFFY BAGS NOT REQUIRED)

Environmental and Fundraising Solutions

Shipping Instructions

Return your used Mobile Phone, via Courier, to ARP for Recycling

Getting your shipment ready

- 1) If shipping more than 1 box or Jiffy Bag, please make copies of the ARP Shipping Label/Instructions Sheet.
- 2) Paper work: Please fill out and enclose a Donation Form. If shipping more than 1 box or Jiffy Bag, please place a copy of the Donation Form in each of the returned box or Jiffy Bags
- 3) Fix the Shipping label securely to the box or Jiffy Bag by gluing or taping all four sides. This is applicable only if the ARP address is not already pre-attached to the Jiffy Bag.
- 4) Cross out any other addresses that might appear outside of the box or Jiffy Bag that is not related to the ARP address.
- 5) Fill out the Return address label & securely fix it to the box or Jiffy Bag to assure proper handling
- 6) Seal all opening with a strip of shipping tape.

Collection

- 1) Ready for Collection or Shipment Options:
 - a) Melbourne Metropolis Area - Min. 10 phones+
 - Fax Courier Request Form to ARP who will arrange a free collection
 - Call ARP's hotline on (03) 9576 9340 to arrange a free pick up.
 - Access ARP website on www.arp.net.au & book a pick up.
 - b) Victoria & all other states Min. 16 phones+
 - Fax Courier Request Form to ARP who will arrange a free pick up
 - Contact TNT on 13 11 50 and book a pick up.
 - Access ARP website on www.arp.net.au & book a pick up.
- 2) All Boxes & Jiffy Bags being shipped have to have a consignment note, they can be obtained from the driver during pick up. Please fill in the consignment note, clearly identifying the number of Boxes or Jiffy Bags being shipped. Attach the consignment note to Box or Jiffy Bag No. 1.

If the environment matters, think ARP