



Donation Form

Environmental and Fundraising Solutions

Please use the Donation form to accompany all mobile phones that are donated. Kindly complete this form and place a copy in each of the returned boxes or jiffy bags. This will enable ARP to reconcile accurately what was shipped against what was received and will ensure that all boxes and Jiffy Bags are identified as part of your organisation donation. This will also ensure the correct value gets paid to your nominated beneficiary.

Thank you very much for taking the initiative in donating your unwanted mobile phones and participating in the Aussie Recycling Program. You are helping raise funds for worthy causes and at the same time protecting the environment for a better tomorrow through the highest form of recycling.

Donor details

Donor/Shipper Name

Address

State Postcode

Title

Contact Name

Tel. No. Fax No.

Email address

Donation Instructions

We would like the funds raised from recycling our donated mobile phones to be credited to the following beneficiary:

Details of mobile phones being donated

Qty. Sent	Brand	Model	Working or Not Working		ARP Office Use ONLY
			Yes	No	Qty. Received

Requested packing Instructions

- Please place each mobile phone and battery individually in a newspaper or any material that will protect the phone from being damaged during transport.
- Wrap the mobile phone charger cord around the charger itself and secure.
- Place the mobile phone chargers in a plastic bag and place in a box or jiffy bag together with the phones.
- Please place all mobile phones and accessories being sent in a sturdy, undamaged box or in an ARP pre-addressed large jiffy bag. If you require additional ARP bags, please contact ARP on (03) 9576 9340 or order one from ARP's website on www.arp.net.au.
- Seal all box openings with a strip of shipping tape, to ensure it is securely sealed for transportation. Proper sealing prevents damage or loss of phones during transportation.

<p>ARP Office use ONLY</p> <p>Campaign Code</p>

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Signature

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Date

**If the environment matters,
Think ARP**